Windlake High School 2552 S 19th St; Milwaukee, WI 53215; 414-763-3449

High School Policy & Procedures

Attendance

- School begins at 7:30 am daily and ends at 3:06 pm
- NO student acceptance after 9:00 am
- More than 6 absence in one month places a student at risk to be released or placed on probation from school unless given proper notification.
- If a student is tardy or absent a written excuse is needed so that we can evaluate if it is excused or unexcused.
- 3 tardy are equal to 1 absence
- All students are required to maintain an 85% attendance rate throughout the school year
- Attendance is monitored monthly and will be dealt with accordingly.
- If a student falls below an 85% for 4-week consecutive time period, they will be referred to the principal for expulsion.

Uniform

- All students **MUST** come in full uniform daily
- Full uniform consists of
  - AoE Blazer
  - White Dress shirt (**must** be tucked in at all times)
  - Tie
  - Slacks (khaki, navy or black)
  - Skirts (Khaki, navy or black) **MUST** come below the knee (ladies only)
  - Sweater vests are permissible, if we can see the tie and white shirt
- Failure to wear the appropriate uniform will result in student being asked to contact parent to pick up or bring appropriate attire or being sent home.

Electronics

- Students MUST surrender all electronics to the security officer upon entering building every morning.
- If a student is caught with any type of electronics during the school day it will be confiscated and returned at end of day.
- After the 3rd offense students devise will be confiscated and parent must come in for a meeting to discuss if this is the accurate placement for the student.
- In the event the student refuses to surrender the device the student will be suspended and may not return until they are willing to comply with the rules of AoE

Windlake High School 2552 S 19th St; Milwaukee, WI 53215; 414-763-3449

High School Policy & Procedures

Outer wear

All outer wear and jackets other than school blazer MUST be removed upon entering the building and to be hung in the cafeteria until dismissal.

Tattoos

All students with tattoos are required to have them covered during school hours.

Piercings

Girls may wear one (1) pair of earrings in the ear ONLY! Any piercings on face are to be removed during the school day.

Males are **NOT** allowed to wear earrings, makeup or colored nail polish during school hours.

Student Vehicles

Any student who drives to school MUST park on the streets and Academy of Excellence is not responsible for any damage, thefts or other things that may happen to your vehicle.

Students 18 years of age and older

All students over 18 must continue to gain permission from parents to leave the building.

These students will not be allowed to leave the premises without parental permission.